



THE WILDLIFE CENTER OF VIRGINIA

P.O. BOX 1557 • WAYNESBORO, VIRGINIA 22980 • 540-942-WILD • FAX 540-943-WILD

The Wildlife Center of Virginia is currently accepting applications for a full-time, experienced Licensed Veterinary Technician. The Center is looking to fill the position before October 31st; however, the position will remain open until the right candidate is hired.

We are seeking an experienced, mature, detailed-oriented, and innovative individual, with strong technical and diagnostic skills, that can fulfill the duties of veterinary technician, train veterinary, vet-tech, and rehabilitation students, and help with the management of the hospital.

I. Veterinary care and diagnostics

- A. Ability to properly handle and restrain of a diversity of wildlife species.
- B. Perform patient treatments with assistance of veterinary staff and volunteers.
- C. Perform initial evaluation and triage wildlife patients upon admission.
- D. Complete and assist in writing medical records.
- E. Administer medications.
- F. Assist and monitor anesthesia.
- G. Prepare animals for examinations, diagnostics, and surgery.
- H. Perform in-house diagnostic tests including hematology, parasitology, cytology, and imagenology.
- I. Perform radiographs.
- J. Obtain biological samples from wildlife patients including blood samples, fecals, skin scrapes, skin biopsies, etc.

II. Hospital maintenance and care

- A. Perform inventory management including ordering of supplies and managing in-kind donations.
- B. Assist with and coordinate equipment maintenance.
- C. Assist with ensuring compliance with state and federal regulations.
- D. Provide input on hospital policies and procedures and help ensure compliance from support staff.
- E. Help to maintain an organized and clean hospital.
- F. Follow and update the biosecurity and infectious prevention control policy and protocols.
- G. Clean and maintain all instruments and equipment in optimum operating condition.

III. Hospital Management

- A. Coordinate the Hospital's equipment preventive and corrective maintenance program
- B. Work with the Hospital Director to operate within the hospital's budget.
- C. Create training materials such as manuals, presentations, videos, etc.
- D. Submit monthly budget and staff reports.
- E. Coordinate the veterinary technician externship program, which includes advertising the position, scheduling start times, and supervising training program.
- F. Update and develop diagnostic, anesthesia, and hospital protocols, policies, and procedures.
- G. Coordinate the daily coverage and schedules of LVT's in the hospital.
- H. Supervise the LVT staff in conjunction with the Hospital Director.
- I. Maintain medical records.
- J. Ensure compliance with local, state, and federal regulations of Controlled Substances, prescription drugs, biohazard waste, and work safety.

IV. Training and Other Duties

- A. Obtain the Certified Wildlife Rehabilitator certification by the International Wildlife Rehabilitation Council within a year of starting the position.
- B. Assist with the training of veterinary students, technicians, interns, externs, and rehabilitators.
- C. Develop training material and classes for the Wildlife Care Academy.
- D. Must work one weekend day a week. On-call responsibility 1-2 day a week.
- E. Assist with and conduct clinical and conservation research studies for presentation and publication.
- F. Present at least every two years in a local or national veterinary or wildlife conference.
- G. Assist with and conduct clinical and conservation research studies for presentation and publication.
- H. Perform WILD-One (patient and hospital management system) training.
- I. Help with the coordination and training of volunteers.
- J. Supervise the Veterinary Technician Intern.
- K. Promote a team environment and provide conflict resolution when necessary.
- L. Other duties as needed.

Requirements

- Able to obtain an LVT-License in Virginia.
- **At least 2 years of management experience.**
- **At least 2-3 years of small animal experience.**
- **At least 1 year of wildlife, exotics, zoo, or equivalent experience.**
- Data management skills (preferred).
- Teaching experience (preferred).
- Research experience (preferred).
- Is certified by the International Wildlife Rehabilitation Council as a Certified Wildlife Rehabilitator (preferred or able to obtain certification within a year of the hire date).
- Pre-exposure rabies vaccination required. Provide proof of vaccination or adequate titer within the previous two years of start date.
- Tetanus vaccination required.
- Demonstrated reliability and dependability; willingness to work weekends and holidays as necessary.
- Demonstrated ability to handle diverse, competing tasks independently, efficiently, and accurately; flexibility is a must.
- Must be even-tempered and diplomatic.
- Ability to organize, set goals, and meet deadlines; attention to detail.
- Team player with strong interpersonal and communication skills.
- Ability to work independently and as part of a team.
- Strong commitment to protection of wildlife and the environment.
- Ability to lift/carry equipment and animals up to 50 pounds.

Schedule

- 40 hours per week.
- One weekend day per week required.
- Holiday work required.

Compensation and Benefits

- Salary starts at \$34,000.
- Health insurance (half paid by the Wildlife Center).
- Paid Time Off, including vacation, sick, and personal time.
- Pension plan to qualifying employees.
- Continuing Education (CE) opportunities.
- Cost of VA LVT license and CWR examination.

Reports to: Hospital Director

TO APPLY:

Please email cover letter, résumé, and three letters of recommendation to: Dr. Ernesto Dominguez at: edominguez@wildlifecenter.org

Materials can also be mailed to:

The Wildlife Center of Virginia
P.O. Box 1557
Waynesboro, VA 22980
Attention: Dr. Ernesto Dominguez

No phone calls please. Center phone lines are best kept open for wildlife emergencies. Questions may be emailed to edominguez@wildlifecenter.org.

The Wildlife Center of Virginia is an equal opportunity employer.